

# Bathurst High School - Technology Policy

## Guidelines for use of technology in classrooms – Policy 311 (6.13)



Cell phones must be put away and not be visible during class unless given explicit permission from the teacher for academic purposes only.

They are allowed before school, between classes, at break, and during lunch. Cell phones are **not permitted during academic time anywhere in the school (including bathrooms and hallways).**



Exceptions will be made for critical communication purposes such as medical monitoring.



Students wishing to listen to music must have the classroom teacher's permission, and the phone must be placed in the classroom cellphone caddy.



Computers, Tablets, or other electric devices can only be used for academic purposes.

## GUIDELINES FOR NON-COMPLIANCE

**Step 1: - Discussion with teacher.**

**Step 2:**

- Conversation with administrator with an incident report created.
- Device will be kept at office until the end of the morning or until end of school day.

**Step 3**

- 2<sup>nd</sup> conversation with administrator with updated incident report.
- Device will be kept at office until the end of the school day.
- Home contact must be made before the device is returned at the end of the day.
- Device will not be allowed in the classroom for a period of time.
- Detention(s)

**Step 4 - 1 Day suspension**

**Step 5**

- Further actions including escalating suspensions & meeting with family to discuss alternate plan.

\* Refusal to report to the office or to hand over device when asked will result in parent contact and potential suspension.